

JOB OPPORTUNITY

Chief Programs Officer

[Businesses Ending Slavery and Trafficking](#) (BEST) is a nonprofit organization with a mission to align and equip leaders to use the power of business to prevent human trafficking. BEST is a young organization that aims to build the capacity of businesses to become socially responsible and sustainable on the issue of human trafficking.

BEST is recruiting for a Chief Programs Officer. The person in this position will manage the programs and technology teams, while building and maintaining relationships and systems. The ideal candidate is an outstanding people manager who is a highly motivated relational bridge builder, capable of independently implementing projects and managing BEST's internal teams, external partners, and other stakeholders.

Major Activities and Responsibilities

- Manage personnel to implement BEST's strategic plan:
 - Manage BEST's program teams, including the Safe Jobs Collaborative program and BEST's training and consulting programs
 - Manage BEST's technology team
 - Plan, execute, and manage the national expansion of BEST's programs
- Collaboration:
 - Work with the Chief Executive Officer and Chief Impact Officer to strategize about various aspects of the organization
 - Build and maintain relationships with key partners and other stakeholders to promote the organization and facilitate the implementation of BEST's programs
 - Build and maintain bridges of collaboration among BEST's various internal teams
- Systems and Processes:
 - Design and implement internal systems and processes to meet the changing needs of a growing organization

Required Capacities and Skills

- Excellent management skills with a highly supportive management approach
- Able to work collaboratively across teams within the organization
- Exceptional attention to detail
- Excellent follow-through
- Able to communicate appropriately with a diverse range of stakeholders, including executives and survivors of human trafficking
- Able to create high quality work product and inspire direct reports to do the same
- Excellent oral and written communication, with the ability to speak publicly before a range of audiences
- Proactive and able to work independently with limited oversight
- Highly adaptable with the capacity and desire for continuous learning
- Able to think strategically, with a strong balance of risk assessment and practicable implementation plans
- Bachelor's degree from an accredited college or university

Preferred Capacities and Skills

- Three or more years of experience in a corporate setting
- Two or more years of experience in a nonprofit setting
- Master's degree or equivalent work experience
- Knowledge of human trafficking

03.05.2020

Position Details

- 40 hours/week, exempt
- Salary range: \$60,000-70,000 per year
- Benefits include:
 - Paid vacation
 - Paid sick leave
 - Health insurance
- Based in Seattle, with occasional travel involved
- Reports to the Chief Executive Officer

To Apply

- Please submit a resume with GPA included for each degree and a cover letter to jasmine@bestalliance.org. BEST will review applications weekly and will continue to receive applications until the position has been filled.
- BEST values inclusivity and diversity in our workforce and community, and encourages individuals from diverse backgrounds to apply.