

INDIVIDUAL TRAINING EMAIL FOR YOUR STAFF

Hotels are frequently used as a venue where human traffickers conduct criminal activity and exploit their victims. To help fight the crime of human trafficking and discourage our hotel from being a place that can be used by traffickers, we are providing BEST's Inhospitable to Human Trafficking Training to help our staff prevent, recognize, and properly report potential human trafficking activity.

Please complete BEST's Inhospitable to Human Trafficking Training by taking the following steps:

1. Go to [BEST's Training Center](#).
2. Register with the Individual Training Course enrollment code: **[INSERT CODE]**
Record your username and password so that you can log in again later.
3. Click "Submit." You will be directed to your My Courses page.
4. On your My Courses page, you will have access to the individual course in English or Spanish. Click on the course of your choice to begin training.
5. Complete the training and click "Get Certificate" to download your certificate.
6. Provide a copy of your certificate to the appropriate manager.